



# REGIONAL CENTRE FOR BIOTECHNOLOGY

an institution of education, training and research

Established by the Dept. of Biotechnology, Govt. of India  
Under the Auspices of UNESCO  
180 Udyog Vihar Phase 1, Gurgaon - 122016, India

Minutes of pre-bid meeting for Electromechanical services at RCB & THSTI in NCR Biotech Science Cluster, Faridabad held on 12.08.2014 at RCB at 15:00 PM.

Member present as under-

- |    |                  |                 |
|----|------------------|-----------------|
| 1. | Sh. C.L Raina    | Chairman        |
| 2. | Sh. S.S Budhwar  | Member          |
| 3. | Sh. Biju Mathew  | Member          |
| 4. | Sh. V.M.S Gandhi | Member          |
| 5. | Sh. M.V Santo    | Special invitee |

Representative of firm present is as under-

- |    |                |                           |
|----|----------------|---------------------------|
| 1. | Sh. P.R Chopra | M/s Air well corporation. |
|----|----------------|---------------------------|

Queries of representative of firm were addressed & the clarifications provided are as under:-

Sl. No.	Subject work	Remarks
1	We request you to consider the date of start of above work at least one month from the date of award as the said work pertains to first year operation of electro mechanical services involving recruitment of experienced technical staff as per approved plan of RCB/THSTI.	No Change
2	We request you to consider Earnest Money Deposit in the form of Bank Guarantee and provide BG format to bidders.	Already there
3	It is mentioned at Page no. 04, Para 4 that bidder should submit list of at least 03 Nos Clients with whom annual billing for similar services shall not be less than Rs. 40 Lac PA in each case, Generally as per CPWD norms, the bidder should have completed at least three works either of same client or different clients in govt. sector. We request you to consider the same.	No change

4	Please provide the format of bank Solvency Certificate	Clarified
5	As per eligibility criteria stipulated in tender document the firm should have carried out at least three works of 40 Lac or two works of 60 Lac or one work of 80 Lac. Similar works means providing Electro-mechanical services with at least 500TR Chiller Units, 1200 KVA and 1600 KVA Transformer. Generally as by CPWD/BSNL/DDA norms and practice for operation and maintenance jobs of such turn-key nature where the work involves Central AC Plant chilled water type with DG set/Sub-station and IEI works. The minimum criteria of eligibility taken into consideration as major part i.e. AC Plant of similar nature with minimum 80% of the capacity installed i.e 3 Nos 500 TR capacity each with DG sets/Sub-station and IEI works. We request you to consider the same for better participation of the bidders.	No change
6	Please clarify the type of ISO certification.	ISO, for documentation
7	Please provide Types of Trainees/Program for staff to be deployed and schedule of trainees.	clarified
8	Please clarify service tax and labour welfare cess are applicable or not for this job.	Clarified as applicable
9	We request you to consider the variation in taxes duties during the contract period and take it into your scope.	clarified
10	We request you to consider the minimum increase in daily wages as per government for renewal of every year.	clarified
11	We request you consider the attendance on manual basis on attendance register.	Clarified as tender
12	We request you to consider sub- contractor /subletting of work.	As per tender
13	Please accept undertaking to get registered with labour department under Act 1970 as per rules within fifteen days from the date of award.	As per tender
14	We request you to provide accommodation for emergency staff and store room	Providing space for consumable will only be
15	We request you to consider 10% of tendered amount as performance security deposit in the shape of BG.	clarified
16	Please clarify the appointment of female staff such as duties to be performed.	Clarified as per when required

17	Please delete the word house-keeping and scope of related works.	Deleted
18	It has observed that prices to be quoted as per financial bid attached with the tender on salary basis. You may note above work involves operational services including day-to-day monitoring /up-keep of electrical assets in an proper manner and routine check-up including visits of the above facts and asking firm prices from all the bidders inclusive of all taxes, ESI, PF and labour cess etc. including charges towards conveyance, visit of expert team for up-keep.	Clarified
19	It has also observed that above tender is not covered other services such as operational services of street lights, park lights and fire system of campus. We request you to consider the same.	Clarified

1. **Total requirement of manpower under various categories 65 (Indicative)**
2. **Type of ISO certification-ISO applicable for documentation.**
3. **Last date of submission of bids – 09 Sep 14 (03:00 PM).**
4. **Date of opening of Technical bids – 09 Sep 14 (03:30 PM)**
5. **Read housekeeping “deleted” in the tender document.**

**Remaining things will be same as per the tender document.**